

HARBORFIELDS PUBLIC LIBRARY

31 Broadway, Greenlawn, NY 11740



Board of Trustees Regular Meeting August 24, 2017

Board Members Present: Ellen Rieger, President
Dave Clemens, Vice-President
William Baker, Finance Officer
Joyce Hilgeman, Ph.D., Secretary

Director: Carol Albano

Absent: Ryan Athanas, Assistant Director
Cristina Spinelli, Treasurer
Jenny Shore, Trustee

PLEDGE OF ALLEGIANCE

The meeting was called to order at 10:04 a.m. by Mrs. Rieger, President.

PUBLIC PARTICIPATION

There was one member of the community, Dr. Bonnie Sager, in attendance. Dr. Sager is the co-founder of Huntington CALM, "Advocating for Sustainable Landscaping." Dr. Sager presented materials on gasless, commercial-grade power tools as a more environmentally friendly method to landscape.

CALL FOR NEW BUSINESS

Greenlawn Centerport Historical Association Annual Agreement

APPROVAL OF MINUTES

Motion by Mr. Clemens to approve the minutes of the Regular Meeting of July 27, 2017, as presented.

Second, Mr. Baker.

AYES: ALL. Motion carried.

FINANCIAL REPORTS

Motion by Mr. Baker to approve the financial reports for the period ended July 31st, 2017, as presented.

Second, Mr. Clemens.

AYES: ALL. Motion carried.

Motion by Mr. Baker to approve the payment of the following warrants:

Supplemental Warrant, dated July 31, 2017 in the amount of \$177,233.89.

Warrant 8-17-1	\$ 133,124.61
Warrant 8-17-2 GIFT A/C	\$ 2,666.05

Second, Mr. Clemens.

AYES: ALL. Motion carried.

Mrs. Spinelli, Treasurer, reviewed the financial statements, warrants through August 24th, 2017, and the payroll records for the July 28th, August 11th and August 25th, 2017 payrolls.

Mrs. Rieger, President, reviewed and approved the Payroll Register for the July 28th, August 11th and August 25th, payrolls.

DIRECTOR'S REPORT

- The Annual Summer Reading Club was a success. All of the events were well-attended and the prizes were popular with participants. The "Coins for Books" was especially popular and the book stall volunteers have been happy to redeem the many coins that are being exchanged for books.
- Although Hauppauge's team won the event, the Harborfields' YA Battle of the Books team had fun competing and did a great job representing our library this year.

Minutes – 8/24/17 (continued)

DIRECTOR’S REPORT (Continued)

- The Solar Eclipse event had more than 200 attendees and the patrons appreciated receiving their free glasses. Although they went quickly, the glasses that were distributed were kindly shared amongst the people who came to the library for the viewing.
- The registration for the Longest Table is over and the event is sold-out with a waiting list. There will be more than 500 people attending on September 16th.
- The Friends of the HPL and the Greenlawn Civic Association are jointly purchasing a quality sound system for use at their events and fundraisers, including the Longest Table.
- Mr. Athanas has been actively applying for available construction grants to upgrade/replace two HVAC units and for roof repairs. Mr. Athanas will have an update on progress in September.

DEPARTMENT REPORTS

There were no departmental reports this month.

PERSONNEL REPORT

Motion by Mr. Baker to accept the personnel report, dated August 24, 2017, as attached.

Second, Mr. Clemens.

AYES: ALL. Motion carried.

CORRESPONDENCE

The Board reviewed and discussed the correspondence.

OLD BUSINESS

IRMAA DRUG COVERAGE REIMBURSEMENT

This issue has been tabled until September’s meeting.

NEW YORK LIBRARY ASSOCIATION CONFERENCE

Motion by Dr. Hilgeman to approve Dave Clemens, Vice-President of the Board, to attend the NYLA conference with the library covering the cost of registration and hotel on his behalf and billing SCLS for 50% of the cost, as Mr. Clemens is a Trustee for our zone at SCLS.

Second, Mr. Baker.

AYES: ALL. Motion carried.

NEW BUSINESS

GREENLAWN-CENTERPORT HISTORICAL ASSOCIATION AGREEMENT

Motion by Dr. Hilgeman to have the President of the Board of Trustees sign the yearly Greenlawn Centerport Historical Association Agreement for September 1st, 2017 – August 31st, 2018, as attached.

Second, Mr. Baker.

AYES: ALL. Motion carried.

PUBLIC PARTICIPATION

There was no public participation.

ADJOURNMENT

Motion by Dr. Hilgeman, seconded by Mr. Clemens, to adjourn the meeting.

There being no further business, the meeting was adjourned at 11:04 a.m.

Respectfully submitted,

Katherine Rath for
Dr. Joyce Hilgeman, Secretary