



Harborfields
PUBLIC LIBRARY

Annual Report 2023
Ready for the Future!

Our Mission

Harborfields Public Library is dedicated to providing equal access to information, ideas and knowledge through books, programs, technology and other resources.

We welcome and support all members of our community in their pursuit of education, culture and enrichment activities.

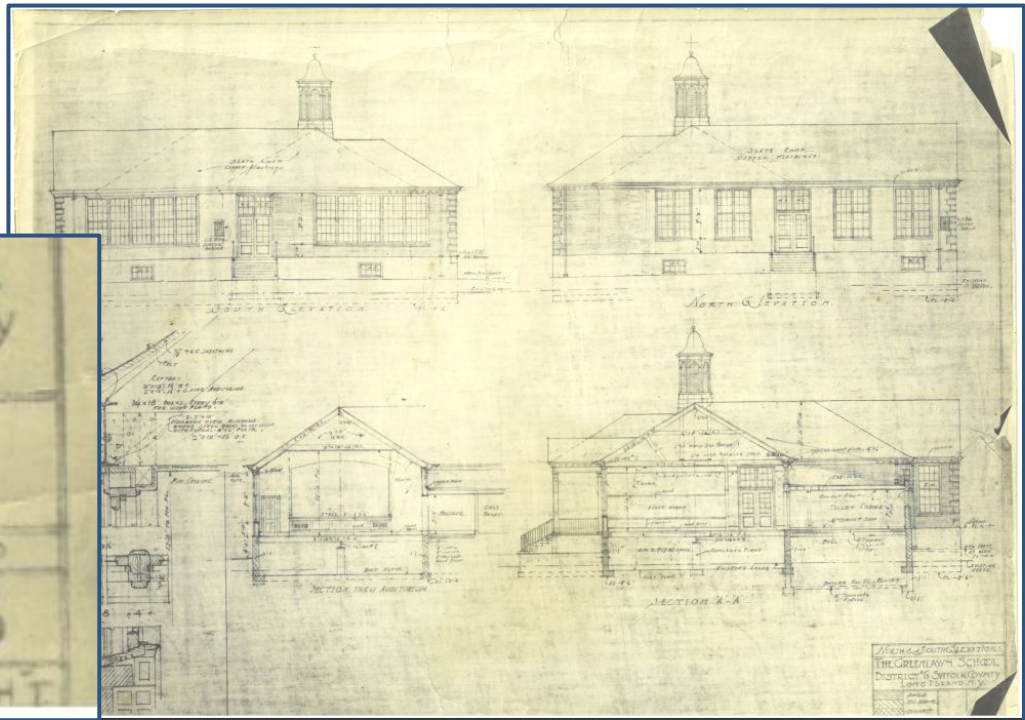
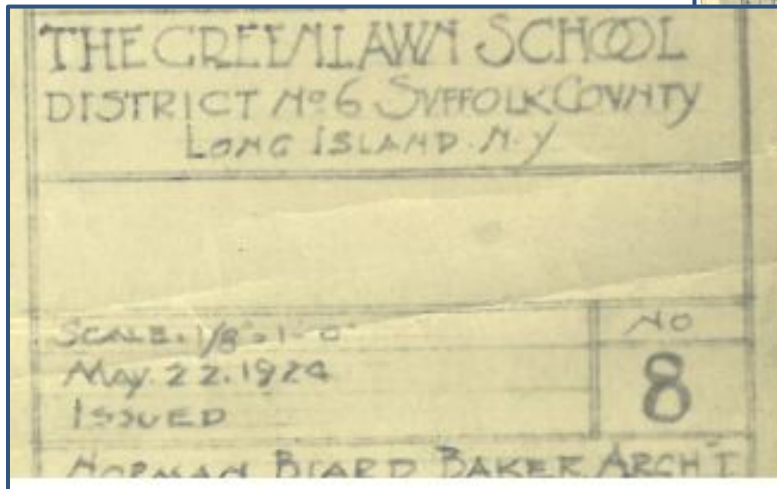


31 Broadway

“What greater honor could there be than to help erect a building in which minds and hearts will be trained to think and feel in such a way that those possessing them will grow up to be the highest possible type of citizens.”

– William Hendrie

Chairman of the School Board
September 21st 1924



The Greenlawn (Broadway) School,
original plans 1924

31 Broadway

Shortly after the Broadway School closed in 1976, the library, only six years old at the time, moved into the building. The sense of honor and pride felt by our predecessors when they built this building has only strengthened over time. Through the years our many services, programs, materials, meeting spaces and dedicated staff have built upon the initial mission of 1924 and established the Library's place as the heart of a thriving community.



"Laying the Cornerstone," September 21st, 1924

Our Staff

“The achievements of an organization are the results of the combined effort of each individual.” – Vince Lombardi



The Library currently has 66 dedicated staff members – 44 Part-time and 22 Full-time. Our programming, customer service, safety and building maintenance is unmatched. A public library is a service industry – our strength lies in the people who work here. **It is their creativity, dedication and kindness that make the Library what it is.**

Sustainability

“Climate change is the single greatest threat to global health, a code red for humanity, and this generation’s grandest challenge”.

- Sustainability in Libraries: A Call to Action, American Library Association



In 2023 we earned our certification as a **“Sustainable Library”** through the Sustainable Libraries Initiative’s award-winning Sustainable Libraries Certification Program. The program provides library leaders with a tested, structured path forward to increase our library’s commitment to **environmental stewardship, economic feasibility, and social equity**, also known as the **“triple bottom line.”**



**Sustainable
Libraries
Initiative**

Sustainability



Teen volunteers help maintain two garden plots at the Robert Kubecka Memorial Garden. The garden's harvest is shared in the library's **Little Free Vegetable Stand**. One lucky patron won a **Trex Bench** thanks to the community's plastic film recycling efforts. Our Library garden is now included in the Pollinator Pathway.



Programming



High School Art Reception



Bicycle Rodeo



Children's Author Night



Advanced Battle of the Books



Family Movie Night

Programming



Cars & Coffee



Repair Cafe



Storybook Halloween



Senior Art Reception



Author Talk - "Speck in the Sea"

Community Events!

Friends Craft & Flea



Centerport Garden Club Flower Show



The Great Giveaway



Greenlawn Nights



Annual Outdoor Concert

Community Events!



One of the most anticipated events in the community, the **Longest Table** was held in 2023 and reminded us how well the **Friends** and the **Greenlawn Civic Association** work together to make the event a success. With over **500 people** in attendance, the Friends raised enough to cover the Library's entire **Museum Pass** program!

Friends of the Harborfields Public Library



Museum Passes, Concert Series, Summer Reading Programs, Annual Craft Fair, Outdoor Flea Market, Co-Sponsoring the **Longest Table Event**, and of course the **Little Book Shop**. Just **SOME** of the work done by our **AMAZING** Friends! Join online today:

www.harborfieldslibrary.org/friends



Friends of Harborfields Public Library

Summer Reading Clubs!



Teen Summer Reading Club



Children's Summer Reading Club



Adult Summer Reading Club



Circulation Desk Summer Display

Digital Services

Our online training was enhanced with the addition of **LinkedInLearning** (formerly Lynda.com), offering 16,000+ online courses taught by real-world professionals. **Tech-Talk** offers technology training for the non-techie. Use **Consumer Reports** for product reviews, and **Morningstar** for investment research. Use **Pronunciator** for learning a language and **Brainfuse** for at-home learning, college research, SAT test prep and online tutoring!

Kanopy, Hoopla and Flipster continue to be popular for streaming movies, TV shows, audiobooks, music and magazines. **Overdrive/Libby** experienced an increase of over 10% from 2022.

The image displays a collection of logos for various digital services. At the top left is the 'hoopla' logo in blue lowercase letters. To its right is the 'Libby' logo, which includes a circular icon of a book with a red cover and a teal spine, and the word 'Libby.' in teal. Below these are the 'Flipster' logo (a blue book icon followed by 'Flipster' in blue) and 'DIGITAL MAGAZINES' in black. The 'kanopy' logo is in red lowercase letters with a horizontal bar below it. Below that is the 'Tech-Talk' logo with a blue speech bubble icon. The 'Consumer Reports' logo features a large green 'CR' followed by the text 'Consumer Reports' in black. The 'pronunciator' logo is in red lowercase letters with a speaker icon to its right. The 'brainfuse' logo has a colorful brain icon and the text 'brainfuse' in blue, with the tagline 'ignite your mind' in black below it. The 'LinkedIn Learning' logo consists of the 'LinkedIn' logo in blue and 'Learning' in black. At the bottom is the 'MORNINGSTAR' logo in red uppercase letters.

Communication is Key!



While our monthly **Newsletter** continues to be our primary way of advertising our programs and services, in 2023 our Social Media increased our electronic communication. In addition to **FaceBook**, **Instagram** and our **Webpage**, we enhanced our **eBlasts** of our monthly newsletter with embedded links that allow for “one click” program signups. We sent **20 eBlasts**, totaling **97,499 emails!** Our **Instagram** page had a reach of over **4,500**. Our **Facebook** posts had over **5000 visits** and had a total **reach of 42,971!**

Our Digital Home

Our revitalized **webpage**, now 3 years old, was **visited** 157,780 times in 2023. We continue to work on adding content and organizing the many services that the library provides into **our digital home**.

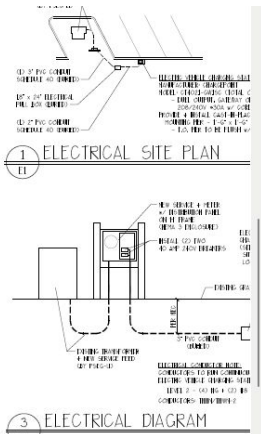
Perhaps most importantly, it is **Mobile friendly**. Over 50% of our traffic comes via mobile devices.

The screenshot shows the Harborfields Public Library website. At the top right, it displays 'Today's Hours: 10:00am - 9:00pm' and a link for 'Hours & Location'. The main navigation bar includes 'CATALOG', 'WEBSITE', a search bar with the placeholder 'Keywords, Title, Author, and more!', and 'My Account'. Below this is a secondary menu with 'Borrow', 'Download & Stream', 'Learn', 'Events', 'Services', 'Visit', and 'About'. The main content area features a green banner for 'Spring Forward Daylight Savings Time' with an image of an alarm clock and a reminder to set clocks ahead one hour on Sunday, March 12th at 2:00 a.m. Below the banner are sections for 'Helpful Links' (Book Shop, Contact Us, Digital Library, Event Calendar, Research) and 'Upcoming Events' (MAR 9 Reading Comes Alive with Yoga, MAR 9 LI Science & Engineering Fair). A 'Chat with us!' button is on the right side.

NYS Construction Aide 2023

The Library applied for and will receive \$22,635 from the **New York State Library Construction Aid** program for **Electric Vehicle (EV) parking spaces**. A charging station will be installed for two vehicles on the Ann Street parking side of the building.

Thank you to our local state legislators for always fighting on our behalf to restore money for Library Construction Aid.



Building Improvements – Sustainability!



New Energy Efficient Appliances



Cardboard and Paper Dumpster



Solar Device Charging Pole



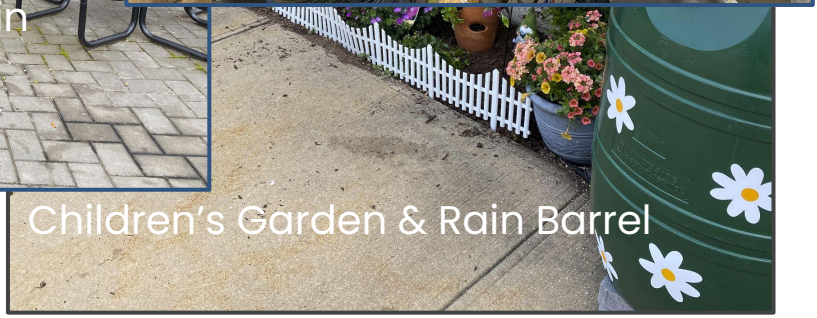
Battery Powered Equipment



Bicycle Rack and Pump



Recycling Trash Bin



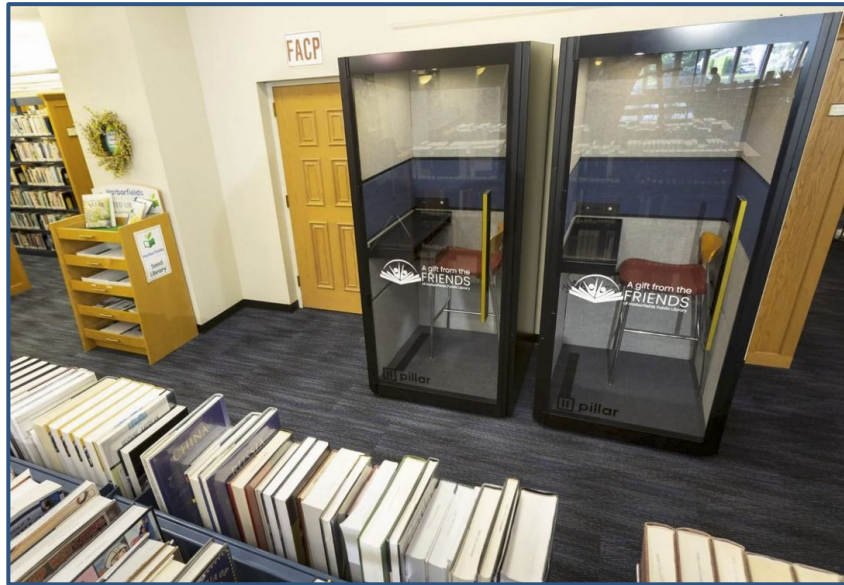
Children's Garden & Rain Barrel

Building Improvements – Spaces!



With the rapid increase of remote working, we prioritized creating quiet spaces and **refreshed** our **two small study rooms** with new technology and seating. Thank you to photographer and community member Michael Fairchild for the generous donation of amazing photographs to beautify these rooms!

Building Improvements – Spaces!



In searching for a way to provide **more quiet spaces** for our community, we followed the trend in University Libraries. Thanks to the generosity of the **Friends of the Library**, we purchased two **study booths**. **They have been in constant** use the moment they were installed!



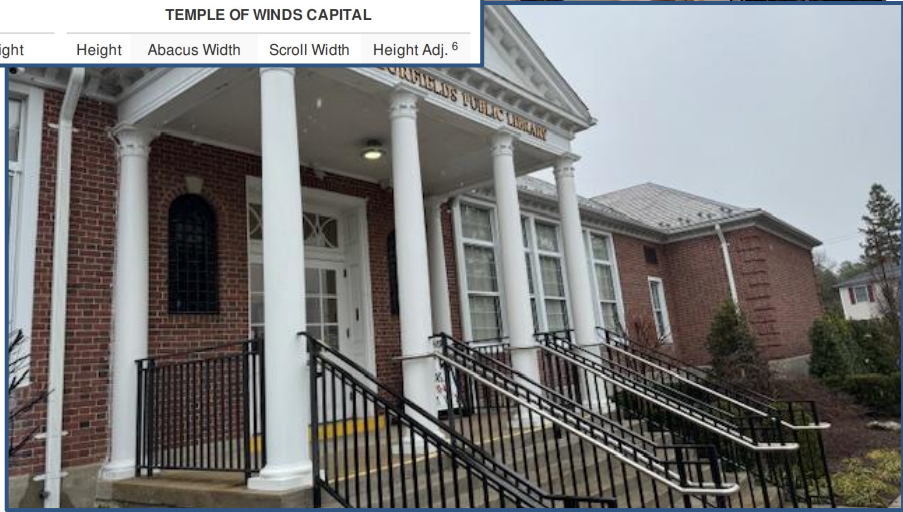
Building Improvements – Safety!



2023 saw many **repairs** and **safety** upgrades to our building! We continued our landscaping changes, removing **overgrown plantings** that covered the building, foundation and sidewalks. We installed **parking space stops** to protect patrons on our sidewalks. We also repaired cracks and uneven sections of our **sidewalks**.

Building Improvements

12" Diameter x 12' Overall Height - Round Tapered Smooth (FRP), Smooth Finish - be Painted, with Temple of Winds Capital and Tuscan Base
 Part Number: ES1212ATPSATUTW



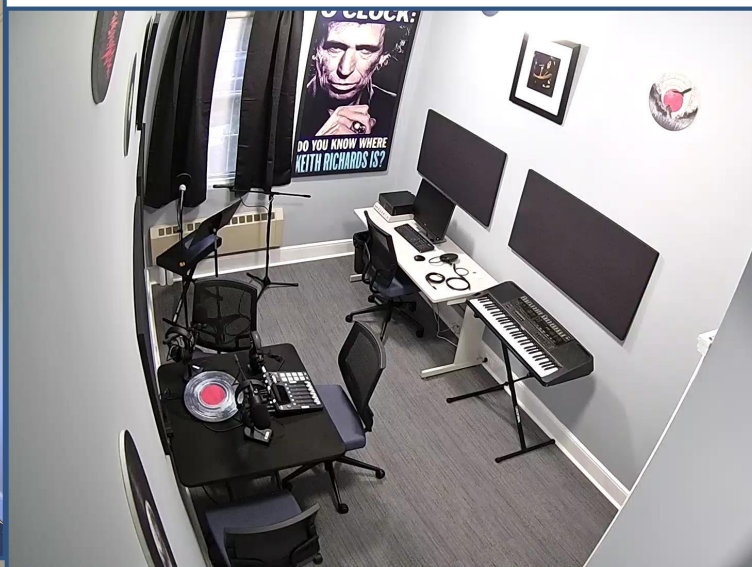
In 2023 we completed much needed repairs to our historic **Broadway Entrance Columns**. Using pictures from past graduating classes of the Greenlawn/Broadway School (1957 above) we determined that the columns were topped with a "Temple of Winds" design. Working with our construction team, we were able to find the exact design but made with modern materials.

Building Improvements



The **Broadway driveway** had not been paved for over 40 years, receiving only patches and sealcoating. This resulted in an increasingly uneven and hazardous parking area. The curbs and entrance aprons were also in poor shape. In 2023, the front circle was re-paved, **curbs repaired** and a **new ramp added** for accessibility.

Coming Soon!



Studio
3
Harborfields
PUBLIC LIBRARY



Our staff worked hard to transform what was once the School Principal's Office into our new **Podcast & Recording Studio!** We equipped it with studio-quality recording equipment for recording and mixing. We are excited to make this available to the content creators, **podcasters** and **musicians** in our community!



31 BROADWAY

READY FOR THE FUTURE!

2023 THE YEAR IN REVIEW:

- 185,934 VISITS TO THE LIBRARY
- 153,290 VISITS TO THE WEBSITE
- 27,467 ATTENDED PROGRAMS
- 198,238 ITEMS CIRCULATED
- 50,914 WIFI SESSIONS
- 11,741 CARDHOLDERS



What's Your Library Worth?

How much money are you saving by using your local library? Use this handy Library Value Calculator to find out.

Input Your Use	Library Materials & Services	Value of Your Use
<input type="text" value="12"/>	Adult Books Borrowed	\$ 204.00
<input type="text" value="2"/>	YA Books Borrowed	\$ 24.00
<input type="text" value="14"/>	Childrens Books Borrowed	\$ 238.00
<input type="text" value="1"/>	Audiobooks Borrowed	\$ 9.95
<input type="text" value="1"/>	Interlibrary Loan Requests	\$ 25.00
<input type="text" value="25"/>	eBooks Downloaded	\$ 375.00
<input type="text" value="3"/>	Magazines Read	\$ 15.00
<input type="text" value="1"/>	Newspapers Read	\$ 9.50
<input type="text" value="4"/>	Movies Borrowed	\$ 16.00
<input type="text" value="5"/>	CDs Borrowed	\$ 49.75
<input type="text" value="2"/>	Music Downloaded	\$ 2.00
<input type="text"/>	Meeting Room Use (per hour)	\$ 0.00
<input type="text" value="5"/>	Adult Program Attended	\$ 75.00
<input type="text" value="1"/>	Young Adult Program Attended	\$ 12.00
<input type="text" value="7"/>	Childrens Program Attended	\$ 49.00
<input type="text" value="6"/>	Museum Passes Borrowed	\$ 120.00
<input type="text" value="3"/>	Computer Use (per hour)	\$ 36.00
<input type="text" value="16"/>	Database Searches	\$ 319.20
<input type="text" value="4"/>	Reference Assistance	\$ 28.00
<input type="button" value="Calculate The Value of Your Library Use"/> <input type="button" value="Clear Form"/>		\$ 1607.40

Source: <https://ilovelibraries.org/what-libraries-do/calculator/>

New York State Tax Cap Formula

Last Year's Tax Levy = \$5,139,932

Multiply by:

Tax Base Growth Factor (Per NYS Schedule for Harborfields Library District)

\$5,139,932 x 1.0014 = \$5,147,128

Multiply by:

Allowable Levy Growth Factor (2023-2024 Tax Cap of 2%)

\$5,147,128 x 1.0200 = \$5,250,071

Add:

Carryover (Determined by not utilizing last year's full Allowable Levy Limit)

Employee's Retirement System Exclusion

Employee Retirement System Salary Base (projection) provided by NYS:

\$1,943,399 x .0010 (exclusion percentage) = **\$1943**

\$5,329,510 + \$1943 = \$5,331,453

3.73% Allowable Increase (Amount we can increase without piercing the cap)

This Year's Allowable Levy Limit: \$5,331,453

Last Year Actual Budget: \$5,139,932

Total We Can Increase: \$191,521

Allowable Tax Increase: 3.73%

Proposed Budget: \$5,240,782

Last Year Actual Budget: \$5,139,932

Proposed Increase: \$100,828

Proposed Tax Increase: 1.96%

Source: https://www.osc.state.ny.us/files/local-government/property-tax-cap/pdf/formula_0.pdf



Budget

	2023-2024	2024-2025
ITEMS	FINAL	PROPOSED
Salaries	\$2,282,432	\$2,324,132
Library Equipment	\$5,000	\$5,000
Computers	\$15,000	\$15,000
Furniture	\$10,000	\$8,000
Books and eBooks	\$243,000	\$243,000
Online Reference Databases	\$35,000	\$35,000
Audio Books and Music CDs	\$20,000	\$20,000
DVDs	\$32,000	\$25,000
Periodicals	\$18,500	\$18,500
Contingency	\$1,000	\$1,000
Computer Software and Licensing	\$15,000	\$15,000
Office and Library Supplies	\$45,000	\$40,000
Telecommunications	\$32,000	\$32,000
Computer Equipment	\$9,000	\$5,500
Postage and Freight	\$12,000	\$12,000
Public Relations	\$37,000	\$34,000
Programs	\$80,000	\$78,200
Conference and Travel	\$11,000	\$11,000
SCLS Member Library Support	\$37,500	\$37,500
Professional Fees	\$25,000	\$32,500
Membership Dues	\$4,000	\$4,000
Equipment Service	\$17,000	\$17,000
Copiers	\$12,000	\$12,000
Partnership of Automated Libraries	\$22,000	\$23,000
Fuel and Utilities	\$155,000	\$155,000
Custodial Supplies	\$20,000	\$17,000
Building Maintenance	\$38,200	\$38,200
Insurance	\$59,250	\$61,000

Building Improvements	\$45,000	\$40,000
Building Services	\$58,200	\$58,200
Election Expenses	\$4,500	\$4,000
Payroll Fees	\$5,000	\$5,000
Retirement	\$265,000	\$320,000
Social Security	\$170,000	\$170,000
Workers Compensation	\$15,000	\$15,000
Unemployment	\$2,000	\$2,000
Disability	\$7,200	\$7,200
Health Insurance	\$850,000	\$880,000
Transfer for Debt Service	\$452,500	\$447,500
BUDGET GRAND TOTAL:	\$5,167,282	\$5,268,432
FINAL		
PROPOSED		
Copiers:	\$5,000	\$5,000
Interest:	\$7,000	\$7,300
NY State Incentive Aid:	\$5,700	\$5,700
Rental Fees:	\$1,650	\$1,650
Miscellaneous:	\$8,000	\$8,000
TOTAL INCOME:	\$27,350	\$27,650
BUDGET TOTALS		
FINAL		
PROPOSED		
Amount Raised by Taxes:	\$5,139,932	\$5,240,782
% Tax Increase:		1.96%

Previous 4 years: 0%, 0%, .5%, .98.



Questions? info@harborfieldslibrary.org

Ryan Athanas
Library Director

Linda Meglio
Assistant Director

Katherine Rath
Accounting & Finance



Budget Vote and Trustee Election
Tuesday, April 16th
3:00PM – 9:00PM

