

**Board of Trustees  
Regular Meeting**

**Thursday, December 19th, 2024 @ 10:00 AM**

The Harborfields Public Library is dedicated to providing equal access to information, ideas and knowledge through books, programs, technology and other resources. We welcome and support all members of our community in their pursuit of education, culture and enrichment activities.

- I **CALL TO ORDER**
- II **PLEDGE OF ALLEGIANCE**
- III **PUBLIC PARTICIPATION**
- IV **APPROVAL OF MINUTES \***
  - \* 1 Regular Board Meeting Minutes - 11/25/24
- V **CALL FOR NEW BUSINESS**
- VI **FINANCIAL REPORTS \***
  - \* 1 November Budget Performance Report
  - \* 2 November Supplemental Warrant - Payroll
  - \* 3 Warrant 12-24-1
  - \* 4 Warrant 12-24-2 Gift
  - \* 5 Warrant 12-24-3 Debt Service
- VII **DIRECTOR'S REPORT** - To Be Given at Meeting.
- VIII **ASSISTANT DIRECTOR'S REPORT** - To Be Given at Meeting.
- IX **DEPARTMENTAL REPORTS**
- X **PERSONNEL REPORT** - To Be Presented at Meeting
- XI **STATISTICS - New Stats Included Regarding Social Worker**
- XII **CORRESPONDENCE**
- XIII **OLD BUSINESS**
- XIV **NEW BUSINESS**
  - 1 Reminder - Next Regular Meetings - Thurs., January 23rd @ 10AM / Thurs., February 27th @ 10AM
- XV **ADJOURNMENT**
  - \* *Note: Board Resolution Required*

**Public Expression at Board Meetings:**

Library Board meetings are for the conducting of library business and are open for observation by the public. They are not public hearings about library affairs. Pursuant to the Open Meetings Law, public participation is not required. However, the Library Board has set aside a period for public expression in the agenda. In the interests of time and the effective conduct of business, individual public comment will be limited to no more than three (3) minutes each so that all members of the public attending a board meeting will have an equal opportunity to speak. Under no circumstances will the public participation portion of the meeting exceed sixty (60) minutes. Board members are not required to respond to questions or statements made during the public expression portion of the meeting. Written questions will be responded to in writing by the Director prior to the next scheduled Board meeting. The Library Board requests that an individual wishing to speak sign in before the start of the meeting. Statements made during meetings are expected to be civil, respectful and relevant to Library business. Cross conversation between members of the public during the meeting is prohibited. 10/22